



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

December 12, 2017

Allison Schmitter  
Moody Nolan, Inc.  
1625 Broadway  
Nashville, TN 37203

Re: **RFQ # 1022659, Design Services for the Whites Creek Operation Control Center Renovations**

Dear Ms. Schmitter:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1022659 for Design Services for the Whites Creek Operation Control Center Renovations. This letter hereby notifies you that consistent with MCL 2.08.040.A, Metro intends to award to Moody Nolan, Inc, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Scott Ghee by email at [scott.ghee@nashville.gov](mailto:scott.ghee@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jeremy Frye, BAO Representative, at 615-862-6638 or at [jeremy.frye@nashville.gov](mailto:jeremy.frye@nashville.gov).

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

### Request for Mayoral Selection of A&E Firm RFQ 1022659, Design Services for the Whites Creek Operation Control Center Renovations

Metro received 5 proposals for the A&E Review Board to consider. The Review Board submits for review and selection by the Mayor the top 3 evaluated firms listed below in alphabetical order, accompanied by the Review Board's summary.

While it is acknowledged that the selection is solely that of the Mayor, it is the Review Board's recommendation that **Kline Swinney Associates** be considered for this project.

**A&E Firm:** Hart Freeland Roberts, Inc.

**Strengths:** Detailed explanation of how White's Creek Waste Water Treatment Plant will remain operational during renovations. 107 years of experience in Architectural and Engineering Services. Experience with Metro, specifically in designing the Lab at the Lebanon Pike Water Treatment Facility. Understood the need for a Cost Estimator. Clearly defined the organizational structure. Clear understanding of the risk associated with keeping the White's Creek Plant operational. Schedule accounted for stakeholder meetings. Will check cost during each phase to ensure Metro receives the best cost during construction.

**Weaknesses:** Did not discuss how to incorporate LEED principles to maximize energy efficiencies at the facility. Firm failed to demonstrate knowledge and ability in designing and/or transforming outdated industrial facilities into sophisticated, specialized, space using creative design solutions. Several groups listed in the organizational structure were not applicable. Failed to provide a detailed SBE/SDV plan illustrating their commitment to SBE/SDV participation, strategic approach to maximizing SBE/SDV, monitoring and reporting, participation, and efforts to ensure prompt payment.

**MWBE Plan:** Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of Connico Inc, I-Group,LLC, Morgan & Morgan, and K.S. Ware. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.

**SBE/SDV Plan:** Proposer acknowledged 15% participation requirement of SBE/SDV over life of the project as required by the solicitation. Proposed the engagement of SBE subcontractors: Connico,Inc, Morgan & Morgan, KS Ware & Associates, Power Management Corp., and Hodgson and Douglas,LLC.

**A&E Firm: Kline Swinney Associates**

**Strengths:** Detailed proposal. Good examples of repurposing old facilities. Experience with Metro Water Services. Detailed list of measures to incorporate LEED principles to maximize energy efficiencies at the facility. Listed projects of similar size and scope. 61 years of experience. Clearly demonstrated key personnel and their responsibilities. Well defined organizational structure. Listed two Architects that would be working on this project. Understood the need for a Cost Estimator. Clearly identified risk as it relates to the building being occupied while under renovations and the evaluation of existing conditions. Great approach to communication and discussed numerous meetings with Stakeholders.

**Weaknesses:** No mention of audio visual as it relates to the renovations. Failed to provide a detailed SBE/SDV plan illustrating their commitment to SBE/SDV participation, strategic approach to maximizing SBE/SDV; monitoring and reporting, participation, and efforts to ensure prompt payment.

**MWBE Plan:** Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of Logan Patri Engineering, Win Engineering, K.G. Harrison & Associates, and Morgan & Morgan. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.

**SBE/SDV Plan:** Proposer is an approved SBE and acknowledged 15% participation requirement of SBE/SDV over life of the project as required by the solicitation. Proposed the engagement of SBE subcontractors: Logan Patri, Win Engineering, KG Harrison & Associates, and Morgan & Morgan.

**A&E Firm: Moody Nolan, Inc.**

**Strengths:** Detailed proposal. Listed projects of similar size and scope. Detailed descriptions of the renovations. Good understanding of the scope of work and the desired outcomes of Metro Water Services. 35 years of experience in Architectural design, interior design and construction administration. Personnel's experience with signage. Demonstrated experience with audio visual design. Schedule includes checklists and meetings.

**Weaknesses:** Lacked detail on how LEED principles would be incorporated to maximize energy efficiencies at the facility. Firm failed to demonstrate knowledge and ability in designing and/or transforming outdated industrial facilities into sophisticated, specialized, space using creative design solutions. Several groups listed in the organization structure were not applicable. The balance of the organizational structure was inconsistent with the requested scope of services. Failed to discuss the risk associated with the occupied space and the evaluation of existing conditions. Failed to provide a detailed SBE/SDV plan illustrating their commitment

**RFQ#1022659 - Design Services for the Whites Creek Operation Control Center Renovations**

|  | Hart Freeland Roberts, Inc. | Hurst-Rosche, Inc. | Kline Swimney Associates | McFarlin Huitt Panvini Inc. | Moody Nolan, Inc. |
|--|-----------------------------|--------------------|--------------------------|-----------------------------|-------------------|
| Firm Qualifications and Experience (40 points)   | 32                          | 19                 | 39                       | 28                          | 38                |
| Team Qualifications (30 points)                  | 23                          | 10                 | 28                       | 24                          | 26                |
| Project Schedule and Risk Mitigation (25 points) | 23                          | 10                 | 23                       | 18                          | 19                |
| SBE/SDV Plan (5 points)                          | 2                           | 0                  | 0.25                     | 0.25                        | 2                 |
| <b>Total</b>                                     | <b>80</b>                   | <b>39</b>          | <b>90.25</b>             | <b>70.25</b>                | <b>85</b>         |

**Hart, Freeland Roberts, Inc.**

**Strengths** - Detailed explanation of how White's Creek Waste Water Treatment Plant will remain operational during renovations. 107 years of experience in Architectural and Engineering Services. Experience with Metro, specifically in designing the Lab at the Lebanon Pike Water Treatment Facility. Understood the need for a Cost Estimator. Clearly defined the organizational structure. Clear understanding of the risk associated with keeping the White's Creek Plant operational. Schedule accounted for stakeholder meetings. Will check cost during each phase to ensure Metro receives the best cost during construction.

**Weaknesses** - Did not discuss how to incorporate LEED principles to maximize energy efficiencies at the facility. Firm failed to demonstrate knowledge and ability in designing and/or transforming outdated industrial facilities into sophisticated, specialized, space using creative design solutions. Several groups listed in the organizational structure were not applicable. Failed to provide a detailed SBE/SDV plan illustrating their commitment to SBE/SDV participation, strategic approach to maximizing SBE/SDV, monitoring and reporting, participation, and efforts to ensure prompt payment.

**Hurst-Rosche, Inc.**

**Strengths** - Listed projects of similar size and scope. Detailed audio visual qualifications.

**Weaknesses** - Proposal focused on Schools and not that of industrial facilities. Firm failed to demonstrate knowledge and ability in designing and/or transforming outdated industrial facilities into sophisticated, specialized, space using creative design solutions. Failed to provide years of experience. Did not discuss how to incorporate LEED principles to maximize energy efficiencies at the facility. The balance of the organizational structure was inconsistent with the requested scope of services. Did not demonstrate the experience or expertise of the Mechanical Engineer. No mention of meetings with Stakeholders. Failed to explain how the Proposer will communicate with Metro Water. No risks identified. Failed to list the 30/60/90 milestones. Overall plan failed to mention any of the following: Commitment to SBE/SDV participation, strategic approach to maximizing SBE/SDV, monitoring and reporting, participation, and efforts to ensure prompt payment.

**Kline Swimney Associates**

**Strengths** - Detailed proposal. Good examples of repurposing old facilities. Experience with Metro Water Services. Detailed list of measures to incorporate LEED principles to maximize energy efficiencies at the facility. Listed projects of similar size and scope. 61 years of experience. Clearly demonstrated key personnel and their responsibilities. Well defined organizational structure. Listed two Architects that would be working on this project. Understood the need for a Cost Estimator. Clearly identified risk as it relates to the building being occupied while under renovations and the evaluation of existing conditions. Great approach to communication and discussed numerous meetings with Stakeholders.

**Weaknesses** - No mention of audio visual as it relates to the renovations. Failed to provide a detailed SBE/SDV plan illustrating their commitment to SBE/SDV participation, strategic approach to maximizing SBE/SDV, monitoring and reporting, participation, and efforts to ensure prompt payment.

**McFarland Hutt Panvini, Inc.**

**Strengths** - Detailed list of projects of similar size and scope. Indicated LEED principles to maximize energy efficiencies at the facility. Experience with high security Government facilities. Personnel's experience with signage. Organization chart is well developed. Understood the need for a Cost Estimator.

**Weaknesses** - Failed to indicate years of experience firm had in providing the services requested in the solicitation. Firm failed to demonstrate knowledge and ability in designing and/or transforming outdated industrial facilities into sophisticated, specialized, space using creative design solutions. The balance of the organizational structure was inconsistent with the requested scope of services. Several groups listed in the organizational structure were not applicable. Lacked detail in risk mitigation. No mention of meetings with Stakeholders. Failed to discuss the risk associated with the occupied space and the evaluation of existing conditions. Failed to provide a detailed SBE/SDV plan illustrating their commitment to SBE/SDV participation, strategic approach to maximizing SBE/SDV, monitoring and reporting, participation, and efforts to ensure prompt payment.

**Moody Nolan, Inc.**

**Strengths** - Detailed proposal. Listed projects of similar size and scope. Detailed descriptions of the renovations. Good understanding of the scope of work and the desired outcomes of Metro Water Services. 35 years of experience in Architectural design, interior design and construction administration. Personnel's experience with signage. Demonstrated experience with audio visual design. Schedule includes checklists and meetings.

**Weaknesses** - Lacked detail on how LEED principles would be incorporated to maximize energy efficiencies at the facility. Firm failed to demonstrate knowledge and ability in designing and/or transforming outdated industrial facilities into sophisticated, specialized, space using creative design solutions. Several groups listed in the organization structure were not applicable. The balance of the organizational structure was inconsistent with the requested scope of services. Failed to discuss the risk associated with the occupied space and the evaluation of existing conditions. Failed to provide a detailed SBE/SDV plan illustrating their commitment to SBE/SDV participation, strategic approach to maximizing SBE/SDV, monitoring and reporting, participation and failed to mention the effects of prompt pay.

## PNP Compliance Results From

**Department Name: Metro Water Services**  
**RFP/ITB Number: RFQ #1022659**  
**Project Name: Design Services for the Whites Creek**  
**Operation Control Center Renovations (A&E)**

| Primary Contractor          | PNP Compliant (Yes/No) | Determination Comments/% of Participation Proposed or Bid   |
|-----------------------------|------------------------|---|
| Kline Swinney Associates    | Yes                    | Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of <b>Logan Patri Engineering , Win Engineering, K.G. Harrison &amp; Associates, and Morgan &amp; Morgan</b> . Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award. |
| Moody Nolan, Inc.           | Yes                    | Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of <b>Yad Consulting, Langan Patri Engineering, and Tolleson McCoy</b> . Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.                                       |
| Hart Freeland Roberts, Inc. | Yes                    | Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of <b>Connico Inc, I-Group, LLC, Morgan &amp; Morgan, and K.S. Ware</b> . Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.                                      |

**Date: 9/26/2017**  
**Metro Buyer: Scott Ghee**  
**BAO Rep: Jeremy Frye**

## BAO SBE Assessment Sheet

**BAO Specialist:** Jeremy Frye

**Contract Specialist:** Scott Ghee

**Date:** 9/26/2017

**Department Name:** Metro Water Service

**RFP/ITB Number:** 1022659

**Project Name:** Design Services for the Whites Creek Operational Control Center Renovations (A&E) (15% SBE/SDV Requirement)

| Primary Contractor:         | SBEs approved? | Comments  |
|-----------------------------|----------------|---|
| Kline Swinney Associates    | Yes            | SBE/SDV Plan: Proposer is an approved SBE and acknowledged 15% participation requirement of SBE/SDV over life of the project as required by the solicitation. Proposed the engagement of SBE subcontractors: Logan Patri, Win Engineering, KG Harrison & Associates, and Morgan & Morgan.                                   |
| Moody Nolan, Inc.           | Yes            | SBE/SDV Plan: Proposer is not an approved SBE/SDV acknowledged 15% participation requirement of SBE/SDV over life of the project as required by the solicitation. Proposed the engagement of SBE subcontractors: Yad Consulting, Logan Patri, and Morgan & Morgan.  |
| Hart Freeland Roberts, Inc. | Yes            | SBE/SDV Plan: Proposer is not an approved SBE/SDV acknowledged 15% participation requirement of SBE/SDV over life of the project as required by the solicitation. Proposed the engagement of SBE subcontractors: Connico, Inc, Morgan & Morgan, KS Ware & Associates, Power Management Corp., and Hodgson and Douglas, LLC. |

**Column Headings**

Shaded cells in columns E and G are formula driven and should not be changed

White cells with text are fields that you can edit.

**Gray cells with bold text contain formulas that can not be changed.**